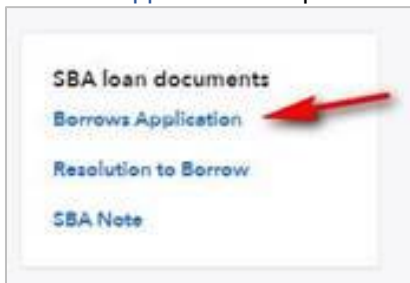


As of August 26, 2021, all borrowers who have loans funded through Kabbage/KServicing have been sent their PPP Forgiveness invitations. If borrowers have not received their invitation, borrowers should:

1. Log onto their Kabbage/KServicing account and open the PPP loan application.

Click on the blue link on the lower-right corner of the main dashboard screen that says 'Borrows Application' to open the application:



Make note of the email address listed on the application:

Paycheck Protection Program Borrower Application Form Revised March 18, 2021		OMB Control No.: 3245-0407 Expiration Date: 9/30/2021
Check One: <input type="checkbox"/> Sole proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> C-Corp <input type="checkbox"/> S-Corp <input type="checkbox"/> LLC <input type="checkbox"/> Independent contractor <input type="checkbox"/> Self-employed individual <input type="checkbox"/> 501(c)(3) nonprofit <input type="checkbox"/> 501(c)(6) organization <input type="checkbox"/> 501(c)(19) veterans organization <input type="checkbox"/> Other 501(c) organization <input type="checkbox"/> Housing cooperative <input type="checkbox"/> Tribal business <input type="checkbox"/> Other	DBA or Tradename (if applicable)	Year of Establishment (if applicable)
Business Legal Name	NAICS Code	Applicant (including affiliates, if applicable) Meets Size Standard (check one): <input type="checkbox"/> No more than 500 employees (or 300 employees, if applicable) unless "per location" exception applies <input type="checkbox"/> SBA industry size standards <input type="checkbox"/> SBA alternative size standard
Business Address (Street, City, State, Zip Code - No P.O. Box addresses allowed)	Business TIN (EIN, SSN, ITIN)	Business Phone
	Primary Contact	Email Address

2. Check the email address listed on the application for any communications from KServicing. **All borrowers should search their spam, bulk and junk inboxes to ensure emails were not rerouted to these folders.** Search the following terms as each email provider files, sorts and searches messages differently:

- o KServicing
- o PPP
- o forgiveness
- o invitation

3. If borrowers do not find the invitation email after this search, they should:

- Call KServicing at 888.351.3143 and select option 1 for forgiveness
 Mon - Fri: 8 a.m - 9 p.m. EST
 Sat: 8 a.m. - 5 p.m. EST
- Say that they have not seen their forgiveness invitation yet and want to make sure the email address is correct and there are no holds on the account that need to be resolved.
- Follow through with any authentication the KServicing representative needs to re-send the email, update the email address, or resolve any questions.